



**REVISED**

Altoona, Wisconsin

February 2, 2012

TO MEMBERS OF THE PERSONNEL COMMITTEE:

There will be a Personnel Committee meeting on Thursday, **February 9, 2012** at **4:30 p.m.** held in the **Council Chambers at Altoona City Hall.**

Agenda:

1. Call Meeting to Order.
2. Roll Call.
3. Discuss/consider approval of minutes of the October 27, 2011 Personnel Committee Meeting.
4. Discuss/consider establishing permanent part-time Parks and Recreation Supervisor position.
5. Discuss/consider development and implementation of a pay-for-performance compensation program.
6. Discuss/consider recommendation to Council to approve position description for a permanent part-time maintenance and janitorial position and to fill the position.
7. Discuss/consider increasing vacation leave for Benefit Coordinator/Accountant from 40 hours to 80 hours.
8. Miscellaneous Business and Communications.
9. Adjournment.

Cindy Bauer  
City Clerk

Please contact City Hall at 839-6092 if you cannot attend the meeting.

**Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's Office at 839-6092 with as much advance notice as possible.**

**NOTE:** It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.