

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
January 26, 2012

(I) Call Meeting to Order

Council President Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Council President Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Council President Tom Meyer, Council Persons Brendan Pratt, Ray Henning, Red Hanks, and Scott Lystrup were present. Also Present: City Administrator Michael Golat, Finance Director Jon Pfeilsticker, City Engineer Dave Walter, and City Clerk Cindy Bauer.

Absent: Mayor William Spangler and Council Person Dale Stuber

(IV) Citizen Participation Period

Nancy Skelley, Potting Shed, 1728 N. Hillcrest Parkway asked if the Council could amend the City Ordinance regarding signs to allow the Skelley's to locate a directional sign on an easement that will serve their new location at 1717 Devney Drive. The text of the sign would be placed on the existing business sign at 1728 N. Hillcrest Parkway property. Skelley's have retained an easement from N. Hillcrest Parkway across the 1728 Property for a second point of access to their new location at 1717 Devney Drive. The current ordinance would only allow such a sign to be placed on property within the boundaries of the 1717 Devney Drive Parcel. City Administrator Golat commented that the sign would not be detrimental, but a change in the current ordinance would be required to allow such a sign, and that language for the change can be provided for a future meeting.

Clint Heiman, 3452 Mayer Road, Eau Claire commented that he was at a Council Meeting 1 1/2 years ago when Curt Manufacturing was putting on an addition. Heiman commented that he had concerns at that time regarding water runoff from that property. Heiman said the water runoff was not supposed to increase from that property. Heiman commented that there is a 12 inch pipe from the retention pond that is pushed to Hwy 12 in the right of way into a culvert that goes underneath Hwy 12 and exits on the south side onto some farmland property. Heiman said the erosion in the field south of Hwy 12 is real bad. Heiman said he met with City staff and Curt Manufacturing a month ago to address the runoff issue. Heiman feels that some action needs to be taken care of immediately. City Administrator Golat responded to Heiman's concerns. Golat said the project was designed to match the predevelopment run-off rate. The City has been trying to get the "as-built" drawings for the past year. City Engineer Walter just received the "as built" and calculations this past week and is in the process of reviewing them. Golat said he will come back to the Council with a full report and ask the Council for direction to take.

Council Member Red Hanks mentioned that he attended the State School Board convention last week and commented on the current issues. He also attended the Chippewa Valley Rally in Madison this past week and commented on the issues facing the Chippewa Valley and the State of Wisconsin.

Motion by Pratt/Henning to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Hanks/Lystrup to approve the minutes of the January 12, 2012 Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report.

None

City Committee Reports - none

(VII) Unfinished Business – none

(VIII) New Business.

(1) Discuss/consider the 2012 Field Rental Agreement between the City of Altoona and the Altoona Youth Softball and Baseball Association. (Approved at the 12/14/11 Park & Rec Meeting).

City Administrator Golat explained the contract between the City and Altoona Youth Softball and Baseball (AYSB) for priority field use during the 2012 softball and baseball season. AYSB expects the same level of field use as last year. Staff has completed an audit of costs related to the use of the fields by AYSB last year and the net cost to the City was \$761.49. During the 2010 season, however, the net cost to the City was negative, so the net cost to the City for the past two years (2010 & 2011) is \$363.51. Golat said the 2011 contract provided that AYSB pay \$3600 in cash and \$750 in-kind labor and materials to complete a project agreed upon between the City and AYSB. Since the contract has provided for the City almost breaking-even the past two years, staff recommends AYSB be required to provide the same level of compensation in 2012, with the exception that AYSB will be billed by the City at the rate of \$6.50 per hour for the Fall ball season if AYSB decides to offer a Fall season; this is consistent with the rate charged to the traveling teams for their use. The contract provides AYSB will also be charged a \$150.00 flat fee per tournament plus \$20.00 per team per tournament.

Motion by Henning/Hanks to approve the 2012 Field Rental Agreement between the City of Altoona and the Altoona Youth Softball and Baseball Association. **Motion carried.**

(VIII)(2) Discuss/consider the 2012 AYSB Concession Stand Lease. (Approved at the 12/14/11 Park & Rec Meeting.)

City Administrator Golat explained the contract between the City of Altoona and Altoona Youth Softball and Baseball, which allows AYSB to run the concessions at 10th Street Park in consideration of payment to the City. All the terms of the contract are consistent with the 2011 contract with the exception that the fee increased to \$250.00 from \$150.000. The payment of \$250.00 is to be provided by AYSB for the 10th Street concessions.

Motion by Meyer/Pratt to approve the concession agreement with Altoona Youth Softball and Baseball for the 2012 season. **Motion carried.**

(VIII)(3) Discuss/consider the 2012 Traveling Team's Field Rental Contracts. (Approved at the 12/14/11 Park & Rec Meeting).

a. Wildcats, b. Altoona Legion, c. Brahan Traveling Team

City Administrator Golat explained that the above mentioned traveling teams are Altoona youth baseball teams that do not play in the Altoona Youth Baseball and Softball league. The teams are a "tournament" or "traveling" teams that were formed upon the initiative of some of the players' parents. The teams approached the City because they would like priority scheduling rights for the playing fields scheduled by the City. Agreements are attached for your consideration that provide for priority field scheduling rights for the teams in consideration of payment to the City for such rights. The individual Agreements specify that each team may use the City fields for practices and games. In consideration of field use the Teams will pay the hourly rate of \$6.50 per hour for field rental and \$150.00 plus \$20.00 per team per tournament. This fee is consistent with the fees imposed for the AYSB teams.

Motion by Hanks/Pratt to approve the agreements between the City of Altoona and the traveling teams as listed above for the 2012 season. **Motion carried.**

(VIII)(4) Discuss/consider Resolution 1A-12, a resolution to initiate discontinuance of a public way: A part or portion of Fairway Drive, pursuant to §66.1003, Wis. Stats.

City Administrator Golat explained Resolution 1A-12 to initiate the process to discontinue a part or portion of Fairway Drive and to set a public hearing on this item. State Statutes require that Council pass the resolution and set a public hearing date on the final resolution, which date must be at least 40 days from the date of initiation. Staff recommends the public hearing date be set for March 8, 2012 at 6:00 p.m. The action is being initiated to clean up right of way issues that have arisen because Fairway Drive was not constructed exactly where the road right of way was originally platted, so there are remnants of right of way that require discontinuance to facilitate use of the property for development.

Motion by Henning/Meyer to approve Resolution 1A-12, a resolution to initiate discontinuance of a public way, a part or portion of Fairway Drive and to set a public hearing date for March 8, 2012 at 6:00 p.m. **Motion carried.**

(VIII)(5) Discuss/consider approval of Bartender Licenses.

City Administrator Golat explained that the City has received bartender license applications from Nicole Clark, Evan Nyberg, and Sarah Steinle for the period through June 30, 2012. Police Chief Small has reviewed and recommends approval of the bartender applications.

Motion by Lystrup/Pratt to approve the new bartender license as listed. **Motion carried.**

(VIII)(6) Discuss/consider convening in closed session.

Motion by Henning/Hanks to convene in closed session at 6:24 p.m. pursuant to Wis. Stats 19.85 (1)(e) A. River Prairie. Roll call vote, 5-ayes, Hanks, Meyer, Henning, Pratt, Lystrup, 0-nays. **Motion carried 5-0.**

(VIII)(7) Motion to reconvene to Open Session for the purpose of discussion and possible consideration on the matter entertained in Closed Session.

Motion by Henning/Hanks to reconvene to open session at 7:30 p.m. **Motion carried.**

(IX) Miscellaneous Business and Communication.

None

(X) Adjournment.

Motion by Hanks/Pratt to adjourn at 7:31 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk