

WARRENS CRANBERRY FESTIVAL  
FLEA/ANTIQUÉ MARKET APPLICATION

28-30 Sept 2012

Show hours: 7:00 am to 6:00 pm – Vendors must be open and staffed the entire time.

**Warrens Cranberry festival is located** 8 mi. N. of Tomah at Warrens exit on I-94 Exit 135 between Madison and Eau Claire. Camping at Jellystone Park, Lions Campgrounds by the Ballpark on Abbey Lane and McMullen County Park at Warrens (do not take reservations). Motels are available in nearby Tomah, Sparta, New Lisbon, or Black River Falls. Motels are nearly full now; get your reservations in early as they fill fast! Listing enclosed. If you would like a schedule of events flyer with motel listing, rules for contests, Flower, Photography, Scarecrow, Recipe Contests, or Farm Market, send a SASE per your request or print from our website at [www.cranfest.com](http://www.cranfest.com).

**Booth Spaces:**

- \$7.50 a foot frontage length of selling space up to 30'.
- \$8.00 a foot frontage for additional footage 31 feet plus.
- \$25.00 sanitation fee (if you bring cardboard in- take it back with you). Put your garbage in proper bags and leave on the curb for proper disposal on Sunday. Friday and Saturday place near garbage cans for pick-up.
- All spaces have a minimum depth of 18' (8' for vehicle and 10' for canopy).
- Vehicles park bumper to bumper, allow room for your bumper and trailer hitch to park when ordering space.
- Trailers including the tongue and awning must fit in your space-no exceptions. Please purchase the proper size.
- You may have only one selling space in one location.
- You are required to stay entirely within your rented booth space. Booths include a space only. We do not provide display or set-up equipment, such as tables, chairs, or tents. Any color tents are acceptable.
- You must stay for all three days. If you leave/pack early, you will not be invited back! It will be announced when you may begin to tear down your booth.
- Your booth cannot be sublet to anyone without Cranfest permission in an emergency.
- Commercial demos and companies will need to fill out a different application form. Please contact the office extension 1.
- No pets or alcohol allowed in booth area during show hours.
- After hours, please clean-up after your pet.

**Insurance**

- You are responsible for your own liability insurance. You will not be allowed to set-up without a copy in our office at least three weeks before event.
- A current copy must be faxed/mailed, listing Warrens Cranberry Festival Inc as (additional insured) to 402 Pine St, PO Box 146, Warrens WI 54666 or faxed to 608-378-4250 no later than August 31. An insurance company used last year by many of the vendors was Stratus Ins, 1-866-395-1308.

**Electricity/Power:**

- No Gas Generators are allowed during show hours.
- Cranfest does not provide electricity.

**Weather:**

This is an outdoor show and subject to the elements.

**The festival goes on rain or shine.**

**Sales Tax:**

- You must have a current valid Wisconsin Sales Tax Permit. Vendors are responsible for collecting & paying state/county sales tax at 5.5% (Monroe County).
- Contact the Wisconsin sales tax office with questions at 1-608-266-2776.
- All vendor applications must enclose a copy of a current Wisconsin Sales Tax Permit Reporting Number.
- Applications submitted without this information will be discarded and not allowed to set up at event!
- Vendors are responsible for collecting & paying state sales tax.

**Confirmation:**

- We reserve the right to accept or reject any booth or merchandise.
- All items sold and displayed must be juried and approved.
- All items must show good taste and be family appropriate. No illegal merchandise is allowed.
- You will be notified that you have been accepted to participate in our show. Send a SASE if you want a written acceptance notice and your pictures returned.
- Booths that were with us last year have first chance at reserving a booth for 2011-WE WILL HOLD ONLY UNTIL June 1!
- Your cancelled check is your receipt.
- Your booth information, vendor permit, vendor wristbands will be mailed to the address on your application by September 1.

**Refunds: 50% Show Fee refund** issued to ACCEPTED ARTISTS who cancel and notify the Festival **31 days prior to the first day of the event** (received in writing). **No refunds after that date. Emergencies will be addressed with documentation.**

**“NO SHOW” POLICY:** Artists who have not CHECKED-IN and/or CALLED (608)378-4200 AND LEFT MESSAGE on voice mail by 8:00 AM, FRIDAY (first day of event), will be considered a ‘NO SHOW’. No Show equals No Refund and will not be invited back to the show.

**Information:** Cranfest Office: 608-378-4200 Email: (Kim) Email: [cranfest@cranfest.com](mailto:cranfest@cranfest.com) or on the web [www.cranfest.com](http://www.cranfest.com).

FLEA/ANTIQUÉ MARKET APPLICATION-2012

Mail by: 1 June 2012- Deadline for returning vendors to hold previous space. Late fee charged to all vendors after June 1  
Applications for new vendors 1 June 2012 or until filled.

Make Check to Warrens Cranberry Festival

**Mail to: Warrens Cranberry Festival, P.O. 146, 402 Pine Street Warrens, WI 54666**

**(Please print)**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

St, Rte, Box \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Business name \_\_\_\_\_

Email: \_\_\_\_\_ Website Address \_\_\_\_\_

Cell phone with area code in case of an emergency \_\_\_\_\_

Same area as 11 \_\_\_\_\_ How many years have you been a vendor at the festival? \_\_\_\_\_

Current Wisconsin Sales Tax Reporting Number # (required) \_\_\_\_\_ Send a current copy of your WI tax number with applications

Flea @ \$7.50 per foot (how many feet 30' or under) \_\_\_\_\_ Fee: \_\_\_\_\_

Flea @ \$8.00 per foot (how many feet 31' or over) \_\_\_\_\_ Fee: \_\_\_\_\_

Sanitation Fee \$25.00 \_\_\_\_\_ \$25.00 \_\_\_\_\_

Late Fee – after June 1, 2012 a late \$10.00 fee \_\_\_\_\_

Total check enclosed \_\_\_\_\_ Total: \_\_\_\_\_

Enclosed Copy of Wisconsin Sales Tax Form \_\_\_\_\_ Enclosed Photos with SASE \_\_\_\_\_

Enclosed Copy of Insurance Rider \_\_\_\_\_

(Cannot set up without rider listing Warrens Cranberry Festival Inc as additional insured) Fax to 608-378-4250

Applications cannot be processed without an overall photo of your booth and three other pictures of items. The photos you send are the main criteria the jury uses to select vendors

\*Camping is allowed in your space. Do you sleep in a vehicle or camp in your rented space? Yes or No (circle one)

\*Do you use a gas generator for sleeping after show hours? Yes or No (circle one)

**\*Would you like to have your packet of booth information, vendor permit, vendor wristbands, and map to location held until you arrive at the festival? (Circle one) Yes or No, you will need your information packet to setup, go to the vendor information booth Main Street upon arrival.**

The undersigned vendor waives all rights, without limit upon or liability for use of their property and facilities and holds harmless the Village of Warrens, Warrens Cranberry Festival Inc, and the property owners. The undersigned agrees that Warrens Cranberry Festival may use any photos submitted for publicizing the event. The undersigned further agrees the failure to abide by the rules stated in this application can lead to immediate expulsion from the festival with no reimbursement or legal recourse. I have read these rules and agree to the terms of this contract.

**(Must be signed or application will be returned)**

Sign \_\_\_\_\_ Date \_\_\_\_\_

Type of Booth: Please explain type of merchandise sold.

Flea Market Items \_\_\_\_\_

Flea Market Crafts \_\_\_\_\_

Antiques \_\_\_\_\_

(Please list your items for our database; this makes it easier if someone tries to locate you after our show. Use a separate piece of paper if needed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

