

For office use only

Date received

# of applications

Other attachments

Staff Contact

**EAU CLAIRE AREA CONVENTION AND VISITORS BUREAU  
CULTURAL ARTS GRANT  
APPLICATION FORM  
\*\*\*8 copies are required\*\*\***

**Introduction:** The Cultural Arts Grant is a competitive annual grant program designed to assist nonprofit organizations, volunteer managed organizations, and individuals seeking supplementary support. Proposals may encompass performing arts, visual media, literary arts, folk art, festivals, artist series, cultural programs of preK-12 schools, cultural traditions and public art programs. Grant-supported activities must culminate in tangible services presented to the community such as exhibitions, concerts, touring productions, festivals and/or publications. Public access to some aspect of the project is a requirement of the grant, however admission may be charged. Additional consideration will be given to cultural projects that nourish artistic expression and development, enjoyment and understanding of arts and culture, and enhance the tourism industry through creative innovative planning and marketing.

**Incomplete applications will be returned.**

**Applicant Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Name of Project:** \_\_\_\_\_

**Date(s) of Project:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone Number:** **Work:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Purpose of Organization:** \_\_\_\_\_

**Location of Event:** \_\_\_\_\_

**Type of Project:** (Festival, Cultural, Performing Arts, Other) \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**CULTURAL ARTS FUND ELIGIBILITY CHECKLIST  
\*\*\*Please complete this section before proceeding\*\*\***

- \_\_\_\_\_ Application is submitted by a nonprofit or volunteer organization, or individual artist.
- \_\_\_\_\_ This project will show a favorable impression of Eau Claire and the Chippewa Valley.
- \_\_\_\_\_ **Grant amount request \$** \_\_\_\_\_
- \_\_\_\_\_ This project/organization has received previous grants.
- \_\_\_\_\_ Number of previous grants received: \_\_\_\_\_ Total amount of grants: \$ \_\_\_\_\_
- \_\_\_\_\_ Historical data is attached if previous grants have been received. Include Profit and Loss Statement.

Applicants who have met the above criteria for funding may proceed with the remainder of the application. Assistance will be given to anyone requesting it by calling the Eau Claire Area Convention and Visitors Bureau at (715) 831-2345.

**Project Description Page**

**On a separate piece of paper, please respond to the following questions. Project description should not exceed four pages.**

1. Briefly describe the purpose of your organization; what your organization provides to the community; the group of people you are targeting.
2. Describe your project: Be sure to include who, what, where, when, and how activities will take place.
3. Explain how your project benefits the community and your organization. Specify whether your project is a first time event, annual event or an on-going program.
4. What geographic area(s) are you bringing participants from?
5. How will this project make the arts more accessible to the general public?
6. Explain the resulting impact on your project if the requested funding is denied.
7. Please complete the attached budget form. Budgets not provided on this form will not be considered. Budget reflected should be for the project only.

Please review and adhere to the criteria for funding grant requests as found in the Special Projects Grant – Cultural Arts Fund Brochure. Follow the guidelines for funding and also carefully note the ineligible organizations and programs that will not be considered.

Funding scores are greatly enhanced when the criteria are met and the application format is followed. If you have any questions please call the Eau Claire Area Convention and Visitors Bureau at (715) 831-2345.

**Eau Claire Area Convention & Visitors Bureau  
3625 Gateway Drive, Suite F  
Eau Claire, WI 54701-8187  
715-831-2345 • 1-888-523-3866**