

# Eau Claire Jazz INC.

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## PHOTOGRAPHY INTERN

**Position Description**  
**December 2010-May 2011**

**APPLICATION DEADLINE: November 15, 2010**

### **Overview:**

This opportunity through the Eau Claire Jazz Festival is an excellent opportunity to gain experience in photography both in formalized and informal settings. Intern may earn service learning hours as well as university internship credit.

Hours range from 5 - 10 hours per week. Beginning in December, the photography team will meet one- two times, to begin planning for the Jazz Festival photographic needs. Students are expected to attend and assist with planning. Hours will be highest during March & April, 2011.

### **Responsibilities:**

- Photographing different occasional jazz events beginning in January, 2011
- Photograph several events the last week of March through the 2011 festival, April 7-10
- Work with the Art Crawl committee to compile a slideshow of all art being produced for the annual Art Crawl
- Photograph candid and formal shots of school groups attending the jazz festival educational days, April 8 & 9
- Provide discs of all photos taken throughout your internship
- Work with others to develop master schedule so all photography needs are covered

### **Required Qualifications:**

- Junior/senior standing at UW-Eau Claire
- Strong communication and organizational skills
- Mastery of basic word processing applications and computer skills; adept at MS Word and Excel
- Must be reliable, responsible and very flexible
- Flexible schedule- will need to be available days/evenings occasionally.

### **Preferred Qualifications:**

- Major within Photography, Art, Graphic Design
- Other major with strong interest in photography and demonstrated proficiency
- Interest in the Eau Claire Jazz Festival

Please email your resume to [patty@eauclairezjazz.com](mailto:patty@eauclairezjazz.com) or mail to:

**Eau Claire Jazz, Inc.**  
**P.O. Box 1401**  
**Eau Claire, WI 54702**

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