



Application for Employment

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or handicap.

Personal Information

Date _____

Last Name	First Name	Middle Initial	Telephone Number
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Present Address	Street No.	City	State	Zip
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If you are not a citizen of the United States, please indicate your authorization to be employed

Employment Desired

Date you can start	Salary Desired
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Position(s) applied for	Are you currently employed?	May we contact your present employer?
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Do you seek part-time or full-time employment?	Hours preferred
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Do you have special skills, experience or qualifications related to the position(s) applied for?

Previous Employment (Please list most recent employment first.)

Name & Location	Position	Salary	Reason for leaving
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1. From _____
 To _____

2. From _____
 To _____

3. From _____
 To _____

4. From _____
 To _____

Education History

	Years attended	Date Graduated	Subjects studied/Majors
High School			
Technical College			
College			

Personal References (Please list two non-relatives whom you have known for at least one year.)

1.			
	Name and Address	Telephone	Relationship – Years Known
2.			
	Name and Address	Telephone	Relationship – Years Known

In case of Emergency, Notify:

Name	Address	City	State	Zip Code
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I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand & agree that my employment is for no definite period & may, regardless of the date of payment of my wages and salary, be terminated at any time without previous notice.

Signature: _____ Date: _____